ISO 14001:2004

Lead Auditor Training Course (EN 04-1)

Target Audience:

ISO 14001:2004 requires that you periodically assess the effectiveness of your environmental management system through the conducting internal audits. The Lead Auditor course is designed for the employees that have been identified to conduct internal assessments and that are capable of leading audit teams.

The course work includes audit-sampling methods, interviewing techniques, effective listening skills and value-added report writing conducted practically at a pre-determined location. Special emphasis is devoted to effective application of all the requirements of the ISO 14001:2004 as well as ISO 19011:2012 standards.

This course is designed specifically for those individuals responsible for conducting internal audits against the ISO 14001;2004 Standard and to prepare the participant to lead auditing teams against the requirements of ISO19011:2012. This course is at an advanced level and participants must be conversant with the requirements of the ISO 14001:2004 standard. Each participant will be provided with the opportunity to audit a system against the requirements of the standard. In addition each participant will lead an audit team, measure the system against the standard requirements and apply the techniques of planning, executing, recording and closeout audit processes and findings against the applicable standard requirements. This is a practical course and will assess participants against the requirements of applying auditing techniques and knowledge in compliance to each section of the standards.

The course concludes the development of a detailed audit report that will be made available to the audited facility. The audit report will be submitted for assessment to ensure the participant is capable of conducting an audit in a professional manner.

Additional Information:

The maximum number of participants for this course is 20 with a minimum of 10

Pre-Requisite:

Comprehensive understanding of the content, application, and implementation of the ISO 14001:2004 series of standards.
Successfully completion of the ISO 14001:2004 Internal Auditor course.
Successfully completion of the Basic Auditing Techniques course.
Have a proven track record in the management of ISO Standards.

Outcome:

By the successful completion of this course the participant will be able to :

Apply the ISO 19011:2012 requirements or auditing

Develop certain documents required by the standard for audit preparation, planning, execution and close-out.

Conduct an internal audit

Apply the principles of planning, executing, recording and closeout of an audit

Lead an audit team through the physical auditing techniques.

Submit an audit report in compliance against the set criteria

Successfully apply all the techniques learnt during the course against the requirements of ISO 14001:2004

Contents:

What is Environment

Why is it important

How does Environmental Management impact on business in today's world

Auditing techniques

Practical Auditing and reporting

Consolidation and Examination

ISO 14001:2004