

ISO 14001:2004

Internal Auditor Training (En 03-1)

Target Audience:

Assessing of the management system forms an important part of the process to demonstrate continual improvement, the ISO 14001:2004 standard requires that the management system must be audited on a periodic basis. The Internal Auditor Course is designed for the employees capable to conduct internal assessments. The course material is based on sampling methods, interviewing techniques, effective listening skill and value-added report writing. Special emphasis is devoted to effective development corrective action requests. The auditor course is designed specifically for those individuals responsible for doing internal audits against the ISO 14001:2004 standard. The training course is presented at an advanced level and adds value as well as prepares business for certification by an external certifying body. The course provides participants with the opportunity to audit against procedures written for the real world applications. Training hand-outs, including an audit checklist containing questions and suggestions for objective evidence that auditors can use to assess compliance to each section of the standard. The course concludes with a theoretical assessment to ensure participants gained an effective understanding of the standard as well as the principles of auditing.

Additional Information:

The maximum number of participants for this course is 20 with a minimum of 10

Pre-Requisite:

The level of presentation is high and it is therefore required that candidates can demonstrate the following principles: Comprehensive understanding of the content, application, and implementation of the ISO 14001:2004 series of standards.

Successfully completed the ISO 14001:2004 Awareness course.

Successfully completed the ISO 14001:2004 Facilitation course.

Practical experience in the management o management systems.

Outcome:

By the successful completion of this course the participant will be able to :

Relate to and apply the ISO 19011:2012 requirements for auditing.

Develop certain documents required by the standard.

Develop auditing material required to conduct an internal audit.

Plan and prepare the auditing process

Apply the principles of planning, executing, recording and closeout of audited scenario.

Develop and implement key documentation to ensure the auditing process is concluded in a professional manner.

Successfully apply all the techniques learnt during the course against the requirements of ISO 14001:2004

Contents:

What is Environment

Why is it important

How does Environmental Management impact on business in today's world

Environmental Law

Integration

Auditing techniques

Practical Auditing and reporting

Consolidation and Examination